



UNITED STATES DEPARTMENT OF COMMERCE
Chief Information Officer
Washington, D.C. 20230

SEP 21 2006

MEMORANDUM FOR Chief Information Officers

FROM:

Barry C. West

SUBJECT:

Enterprise Architecture

The Clinger-Cohen Act of 1996 requires that the Chief Information Officer of an executive agency be responsible for "developing, maintaining, and facilitating the implementation of a sound and integrated information technology architecture." This Enterprise Architecture (EA) is an integral part of Commerce's information technology (IT) capital planning and investment control (CPIC) process, which includes the Commerce Strategic Plan, Commerce and operating unit Strategic and Operational IT Plans, and IT investment business cases as well as IT investment review processes.

Commerce achieved a level 3.0 on the Office of Management and Budget (OMB) Enterprise Architecture Assessment Framework v2.0 with the FY2006 Enterprise Architecture submitted to OMB in February 2006. The OMB EA Assessment Framework is divided into three sections: Completion, Use, and Results. To receive an overall "Green" status, DOC must achieve a maturity rating of 4.0 or higher in the Completion section, and a maturity score of at least a 3.0 in both the Use and the Results sections for the FY2007 Enterprise Architecture submission due February 28, 2007. This effort not only satisfies the OMB requirements for Enterprise Architecture, it provides an actionable tool that decision makers can use in investment planning.

Beginning with FY2006-Q4, OMB instituted a quarterly EA milestone report in addition to the annual EA submission. This data call addresses both the annual EA submission and the quarterly milestone submissions. The milestones help structure the EA development and implementation into manageable segments and provide focus on the most critical tasks that facilitate the use of the Enterprise Architecture as a valuable tool. The milestones and completion dates to OMB for FY2006-Q4, FY2007-Q1, and FY2007-Q2 are attached. See the column labeled "Operating Unit Due Dates" for submission of the draft components of the EA Quarterly Milestones to the Department's Chief Architect. Completion of the milestones will provide each operating unit a draft version of a portion of the documentation needed as part of the annual submission. Use the attached Enterprise Architecture Template to construct the artifacts associated with each milestone. This material will be reviewed and returned with commentary by December 15, 2006, to assist you in revising the template for submission in January.

For the annual submission, please review the OMB Enterprise Architecture Assessment Framework v2.0 and assess your operating unit against the v2.0 Assessment Framework. Submit the assessment, your updated architecture including any new initiatives for the FY2009 budget cycle, as well as any initiatives associated with Internet Protocol Version 6 (IPv6) implementation, and the revised DOC Enterprise Architecture Template, to Tom Pennington (tpennington@doc.gov), the Department's Chief Architect, by January 12, 2007.

Please contact Tom at 202-482-5899 or tpennington@doc.gov if you have questions.

Attachments